

Secretary's initials of approval



Preparer's initials



BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting

116 W. Hicks Street

Brunswick County IDA Office Conference Room

November 28, 2023 at 5:30 P.M.

IDA Board Meeting Minutes

The following Board Members were present:

Ms. Gloria Menyweather-Woods, Chair, Sturgeon District
Mr. Morris Taylor, Vice-Chair, Red Oak District
Mr. Ray Thomas, Secretary / Treasurer, At-Large
Dr. Arthur Jarrett Jr., At-Large
Mr. Quintin Kelly, Powellton District
Mrs. Jean Moody, Meherrin District
Dr. Ronald Thornhill, Totaro District

Also Present:

Ms. Tessie Bacon, IDA Attorney
Ms. Sylvia Allen, Brunswick Gazette, Reporter
Dr. Barbara Jarrett-Harris, Board Liaison, Brunswick County Board of Supervisors

The following were absent:

Ms. Leslie Weddington, County Administrator, Brunswick County
Ms. Alfreda Jarrett-Reynolds, Economic Director, Brunswick County
Ms. Anne Williams, Town Council, Town of Lawrenceville
Ms. Lawanda Tatum, Mayor of Lawrenceville
Mayor Don Dugger, Town of Brodnax Mayor
Ms. Robert Hayes, Mayor of Alberta
Ms. Beverly Ambbs, Executive Director, Chamber of Commerce

I. Call to Order

The Chair called the meeting to order at 5:30 p.m.

II. Invocation

Dr. Ronald Thornhill gave the Invocation

III. Approval of Agenda

Motion: Mr. Ray Thomas motioned, seconded by Mr. Quintin Kelly to approve the Agenda
Upon vote of those present motion was unanimously carried.

IV. Old Business

i. Audit Contract

The Chair mentioned to the Board this year's Audit is with Robinson, Farmer, Cox Associates, PLLC, CPA. Mrs. Menyweather-Woods asked for a motion to sign the contracted document. Tessie Bacon added going forward to send documents that are needing the Chair's signature to be approved by the attorney first.

Motion: Mr. Ray Thomas motioned, seconded by Dr. Arthur Jarrett, Jr. to approve the contract subject to the attorney's review and give the chair the authority to sign.

Upon vote of those present motion was unanimously carried.

ii. Donation Request from Town of Brodnax, Virginia

The Chair mentioned to the Board, Mr. Don Dugger, Town of Brodnax Mayor, requesting \$40,000 funding assistance from the IDA in restoring the train depot and turn it into a trail head. The project would renovate the Train Depot, adding bathrooms for the trail head as well as, significantly improve the capabilities of the Rails to Trails by offering the rest stop, shelter, parking cars for riders that like to bike on the trail. In addition they will also get extra funding from The Tobacco Commission and VDOT.

Motion: Dr. Arthur Jarrett, Jr. motioned, seconded by Mr. Quintin Kelly to approve the request for \$40,000 donation to the Town of Brodnax.

Upon vote of those present motion was unanimously carried.

V. Closed Session

MOTION TO CONVENE CLOSED MEETING

November 28, 2023

Mr. Ray Thomas motioned, seconded by Mr. Morris Taylor that The Industrial Development Authority of Brunswick County Virginia Board Members convene in closed meeting to discuss the following:

- i. As permitted by Virginia Code Section 2.2-3711(a) (1), a personnel matter involving, appointment or promotion of particular officers or employees.
- ii. As permitted by Virginia Code Section 2.2-3711(a) (3), a matter involving the disposition of publicly held real property.
- iii. As permitted by Virginia Code Section 2.2-3711(a) (7), consolation with legal probable litigation and another matter requiring the provision of legal advice by counsel by a public body regarding specific legal matter.

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Ray Thomas that the Board certify that to the best of each Board member's knowledge:

- i. Only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- ii. Only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Roll Call Vote: Ms. Gloria Menyweather-Woods, Chair, Sturgeon District | Mr. Morris Taylor, Vice-Chair, Red Oak District
Mr. Ray Thomas, Secretary / Treasurer, At-Large | Dr. Arthur Jarrett Jr., At-Large | Mr. Quintin Kelly, Powellton District
Mrs. Jean Moody, Meherrin District | Dr. Ronald Thornhill, Totaro District

Voting Aye: Ms. Gloria Menyweather-Woods, Chair, Sturgeon District | Mr. Morris Taylor, Vice-Chair, Red Oak District
Mr. Ray Thomas, Secretary / Treasurer, At-Large | Dr. Arthur Jarrett Jr., At-Large | Mr. Quintin Kelly, Powellton District
Mrs. Jean Moody, Meherrin District | Dr. Ronald Thornhill, Totaro District

Voting Nay:

Absent During Vote:

Absent During Meeting:

Motion: Mr. Ray Thomas motioned, seconded by Mr. Quintin Kelly, that the Board approve the Letter of Intent for employment of Cherie Nielsen, November 13, 2023 start date. Mr. Ray Thomas amended the motion to authorize The Chair to sign.

Motion: Mr. Ray Thomas motioned, seconded by Quintin Kelly, to approve the \$131,000 expenditure for the Dewberry study for the project at the I-85 Park, per the attorney's approval of the contract and authorize The Chair to sign.

Motion: Mr. Ray Thomas motioned, seconded by Dr. Arthur Jarrett, Jr. to allow The Chair to sign any needed documents as an amendment to the small purchase agreement for item up to \$10,000.

Motion: Mr. Ray Thomas motioned, seconded by Mr. Quintin Kelly, to approve the personnel request for increase in salary for April Beaty.

VI. Adjournment

Motion: Mr. Ray Thomas motioned, seconded by Mr. Quintin Kelly that the meeting be adjourned.

Upon vote of those present the motion was unanimously carried.

The November 28, 2023, Board of Directors meeting of the Industrial Development Authority of Brunswick County was adjourned at 7:19 p.m.