

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting
116 West Hicks Street – IDA Office
Lawrenceville, Virginia 23868
February 11, 2020
Meeting Time: 6:00 P.M.

IDA Board Meeting Minutes

The following Board Members were present:

Ms. Gloria Menyweather-Woods, Chair, Sturgeon District
Mr. Morris Taylor, Vice-Chair, Red Oak District
Mr. Will Ford, Member, Meherrin District
Mr. William Brown, Member, At-Large
Ms. Arnika Green, Member, Powellton District
Ms. Alfreda Jarrett Reynolds, Member, Totaro District
Mr. Buck Brockwell, Ex-Officio Member, Town of Lawrenceville

Also present:

Mr. Michael Dotti, Business Director
Ms. Tessie Bacon, IDA Attorney
Dr. Alfonzo R. Seward, Board of Supervisors,
Sturgeon District
Mr. Carthan Currin, Economic Director, Brunswick County
Mr. C. J. Dean, Lawrenceville Town Manager
Mr. Michael Byrne, IDA Consultant

The following were absent:

Mr. Ray Thomas, Secretary/Treasurer, At-Large
Mayor Curt Williams, Ex-Officio Member, Town of Alberta
Mr. Andrew Dugger, Ex-Officio Member, Town of Brodnax

I. Call to Order

The Chair called the meeting to order at 6:00 p.m.

II. Invocation and Pledge of Allegiance

The Chair asked the Business Director to begin the meeting with the Invocation and asked everyone to join him in the Pledge of Allegiance to the United States flag.

** At this time the Business Director introduced Board Member Ms. Alfreda Jarrett Reynolds representing the Totaro District to the IDA Board. Ms. Reynolds replaces Board Member Mr. Bill Hudson who has not been able to fulfil Board member responsibilities due to health reasons.

III. Approval of Agenda

Motion: Mr. William Brown moved, seconded by Mr. Morris Taylor to approve the Agenda as presented.

Upon vote of those present the motion was unanimously carried.

IV. Citizens Comments

Mr. Josh Baird, a citizen of Brunswick County, wanted to know the status of KASS, USA, the business that located in the former Southern States building in Lawrenceville.

V. Approval of Minutes

Regularly Scheduled Meeting – January 12, 2020

Motion: Mr. Morris Taylor moved, seconded by Mr. William Brown to approve the minutes of the January 12, 2020 *Regularly Scheduled monthly meeting.*

Upon vote of those present the motion was unanimously carried.

VI. Consent Agenda

A. December 2019 Financial Report

B. January 2020 Checkbook Register

Motion: Mr. Morris Taylor moved, seconded by Mr. William Brown to approve the December 2019 Financial Reports and January 2020 Checkbook Register.

Upon vote of those present the motion was unanimously carried.

VII. New Business

A. Lawrenceville Video

The Business Director said HGTV is having a contest to select a town in the United States for a town makeover. He said members of the community got together and produced a video of downtown Lawrenceville to be entered in the contest. He went on to say that the video can be viewed on the IDA website.

B. Movie Night

The Business Director said movie night at the Brunswick County Conference Center will be returning in June and children's movies will be shown free of charge. He said movie night is funded by community donations and there is approximately \$600.00 left over from last year's movie nights. He said he was requesting a Motion from the Board to allow the IDA to manage the finances for movie night.

Motion: Ms. Arnika Green moved, seconded by Mr. Will Ford to allow the IDA to manage the finances for community movie night at the Brunswick County Conference Center during the summer months.

Upon vote of those present the motion was unanimously carried.

C. Elton Brown Estimates

The Business Director said the IDA has a signed lease for the former Elton Brown building. He said a cardiologist will be moving into the lower floor once renovation is completed. He said all permits have been obtained and renovation of the building is progressing according to schedule.

D. Barbecue Festival

The Business Director said a “BBQ On The Runway” event is scheduled for August 22, 2020 at the Brunswick Airport. He requested that the Board consider sponsoring the event at the \$5,000 Smoker/Platinum level. Dr. Seward said the BBQ festival will be similar to the Virginia Pork Festival held in Emporia in past years. He said civic organizations, churches, fire departments and the area school systems will all benefit from the event. He went on to say that 3,000 tickets will be sold and the event fits the tourism vision for the County. The IDA Chair requested that a motion to sponsor the event be tabled until the next IDA monthly Board meeting.

VIII. Old Business

A. Budget time to set up meeting

The Business Director said he would like to schedule a meeting with the Chair and Vice-Chair to review and make any necessary changes to the budget for Fiscal Year 2020-2021 prior to the next IDA monthly Board meeting.

B. Financial Disclosure Forms – Due February 3, 2020 did you do one

The Business Director reminded Board members that Financial Disclosure forms need to be completed by February 3, 2020. He said a fine of \$250 may be imposed if the deadline is not met.

C. Historic District Update

The Business Director said the IDA is working closely with the Town of Lawrenceville to update historic district buildings within the Town of Lawrenceville.

D. Alberta and Brodnax Outreach

Discussions are underway with officials from the Town of Alberta and Town of Brodnax on ways the IDA can assist in revitalizing both towns.

E. Pop’s Update

IDA Consultant Mr. Mike Byrne said Mr. Chuck Lessin and his family are planning to open Pop’s Bar & Grill in Lawrenceville in late Spring. He said all necessary permits have been obtained and demolition has been completed. He also said a lot of the restaurant equipment to be used was purchased at auctions. He also said that a lot of money has been saved by not having to use a third party for the purchasing of equipment due to the previous restaurant experience of the Business Director and himself. He said the process has begun to begin searching for managers and staff to run the restaurant. He went on to say that some of the food preparation will be done in Richmond and brought to the Lawrenceville location while other menu items will be prepared at the location. Opening date has not been set but Mr. Lessin is aiming for a late Spring announcement.

IX. Directors Report

Echo World:

The Business Director said adequate staffing is delaying the opening of the digital health care system in the former Bank of America building in Lawrenceville.

KASS, USA

The Business Director said the IDA is disappointed in the performance of KASS, USA and the IDA is working with the owners to determine the next steps to move the project forward.

The Business Director concluded his report by saying that many projects are getting underway in the County.

Board member Ms. Alfreda Jarrett Reynolds asked the Business Director what was the role of the IDA with the hiring of staff at Echo World. The Business Director said the IDA did not have a specific role but was assisting Echo World with the staffing. Ms. Reynolds said she had several resources in the medical field and would forward that information to the Business Director to aid in staffing needs at Echo World.

X. Board of Directors' Comments – No Comments

XI. Closed Session

MOTION TO CONVENE CLOSED MEETING

February 11, 2020

Mr. Morris Taylor moved, seconded by Mr. William Brown that this Board convene in closed meeting to discuss the following:

As permitted by Virginia Code Section 2.2-3711 (a)(1), a personnel matter involving: Complaint from a citizen.

As permitted by Virginia Code Section 2.2-3711 (a)(5), discussion concerning a prospective business or industry.

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Morris Taylor that the Board certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Motion seconded by Mr. Morris Taylor.

Roll Call Vote:

Voting Aye: Ms. Gloria Menyweather-Woods, Mr. Morris Taylor, Mr. Will Ford, Mr. William Brown, Ms. Arnika Green, Ms. Alfreda Jarrett Reynolds

Voting Nay: None

Absent During Vote: Mr. Ray Thomas

Absent During Meeting: Mr. Ray Thomas

Motion: Mr. Morris Taylor moved, seconded by Mr. Will Ford to allow the IDA Consultant Mr. Mike Byrne up to \$50.00 per week reimbursement for mileage concerning matters of the IDA Board.

Upon vote of those present the motion was unanimously carried.

Motion: Mr. Morris Taylor moved, seconded by Ms. Alfreda Jarrett Reynolds to grant authority to the Business Director to sell the Brunswick County Industrial Park contingent upon meeting all the parameters set forth by the IDA Board.

Upon vote of those present the motion was unanimously carried.

XII. Adjournment

Motion: Mr. William Brown moved, seconded by Mr. Morris Taylor, that the meeting be adjourned.

Upon vote of those present the motion was unanimously carried.

The February 11, 2020 Board of Directors meeting of the Brunswick County Industrial Development Authority was adjourned at 7:35 p.m.