

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting
116 West Hicks Street – IDA Office
Lawrenceville, Virginia 23868
September 10, 2019
Meeting Time: 6:00 P.M.

IDA Board Meeting Minutes

10-8-2019
Approved by Board
SEPTEMBER minutes
MB

The following Board Members were present:

Ms. Gloria Menyweather-Woods, Chair, Sturgeon District
Mr. Morris Taylor, Vice-Chair, Red Oak District
Mr. Ray Thomas, Secretary/Treasurer, At-Large
Mr. William Brown, Member, At-Large
Mr. Will Ford, Member, Meherrin District
Ms. Arnika Green, Powellton District
Dr. Charlette Woolridge, County Administrator,
Ex-Officio Member
Mr. Buck Brockwell, Ex-Officio Member

Also present:

Mr. Michael Dotti, Director of Business
Ms. Tessie Bacon, IDA Attorney
Mr. Michael T. Byrne, Consultant

The following were absent:

Mr. Bill Hudson, Member, Totaro District
Mayor Curt Williams, Ex-Officio Member
Mr. Andrew Dugger, Ex-Officio Member

Other officials/guests present:

Honorable Bernard L. Jones, Red Oak District, Brunswick County
Board of Supervisors
Mr. Carthan Currin, Economic Director, Brunswick County
Mr. C. J. Dean, Manager, Town of Lawrenceville

I. Call to Order

The Chair called the meeting to order at 6:00 p.m.

II. Invocation and Pledge of Allegiance

The Chair asked the Business Director Mr. Mike Dotti to begin the meeting by asking everyone to join him in the Invocation and Pledge of Allegiance to the United States flag.

III. Approval of Agenda

The Business Director requested that the following item be added to the Agenda: Under "Item VII. New Business" E. Postage.

The IDA Attorney requested that the following item be added to the Agenda: Under "Item VIII. Old Business:" C. Resolution to sell the Brunswick Office Center located at 102/103 Sharp Street to Dr. Christopher Ackerman.

Upon vote of those present, the motion was unanimously carried.

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor, to approve the Agenda with additions as requested.

Upon vote of those present, the motion was unanimously carried

IV. Citizens Comments - None

V. Approval of Minutes

Regularly Scheduled Meeting - August 13, 2019

Motion: Mr. Ray Thomas moved, seconded by Mr. William Brown to approve the minutes of the August 13, 2019 *Regularly Scheduled meeting* as presented.

Upon vote of those present, the motion was unanimously carried.

VI. Consent Agenda

July 2019 Financial Report

August 2019 Checkbook Register

Motion: Mr. Ray Thomas moved, seconded by Ms. Arnika Green that the July 2019 Financial Report and August 2019 Checkbook Register be approved.

Upon vote of those present, the motion was unanimously carried.

VII. New Business

A. Martin Short Presentation

Mr. Martin Short, Lead Economic Development Specialist for the SBA Virginia District Office, presented a short overview on ways the SBA can connect entrepreneurs with lending and funding to help them plan, start and grow their business.

B. Water Service Authority Discussion

The IDA Business Director said the IDA received a letter from the Town of Lawrenceville regarding a Water Service Authority.

C. Office Security Camera System

The IDA Business Director said he is reviewing options to install a security camera system in the IDA office at a cost of approximately \$200.00.

D. Motion to Add/Remove Bank Card Signatures

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor to remove former employee Jeannell Jones and add Project/Office Coordinator Melissa Boucher to the bank signature cards at First Citizens Bank and Touchstone Bank.

Upon vote of those present, the motion was unanimously carried.

E. Postage

The IDA Business Director said that due to the rising costs of postage he suggested that monthly IDA Board packets be sent electronically to Board members. Board member Mr. William Brown said due to poor internet service in his area he would prefer to continue to receive his packet via the US Postal Service. The Business Director said staff would accommodate Board members as to how they preferred to receive their monthly Board packets.

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor to move towards electronic mailing of monthly Board packets and to continue to use the US Postal Service for those Board members having limited internet access.

Upon vote of those present, the motion was unanimously carried.

VIII. Old Business

A. Business Incentives

The Business Director Mr. Mike Dotti requested that this Item be moved to the October IDA Board meeting.

B. Business Seminar Update

Mr. Dotti said work continues on the "Open for Business" seminar scheduled for October 15, 2019 and he encourage everyone to make plans to attend the one-day event.

C. Resolution to Sell Brunswick Office Center

The IDA Attorney requested from the Board approval of a Resolution to sell property located at 201/203 Sharp Street, Lawrenceville, Virginia to Brunswick Office Center, LLC and grant authority to the IDA Chair to sign the Deed and any other documents to effectuate the sale of said property.

Motion: Mr. Morris Taylor moved, seconded by Mr. William Brown to approve a Resolution to sell property located at 201/203 Sharp Street, Lawrenceville, Virginia to Brunswick Office Center, LLC and grant authority to the IDA Chair to sign the Deed and any other documents to effectuate the sale of said property.

Upon vote of those present, the motion was unanimously carried.

IX. Business Director's Report

The Business Director's report is attached.

X. Board of Directors' Comments

The IDA Chair Ms. Gloria Menyweather-Woods said she had a comment to make and wanted her comment to go on record. She said she knows the County, the Town of Lawrenceville and the IDA are working very hard on different projects. She said the IDA had a setback when they were not approved for the gaming/coffee shop and she wanted to share with the Board something she experienced when she moved back to the area in 2012 after her husband passed in 2011. Ms. Menyweather-Woods said she was in line at Rite-Aid and a young woman at the cash register was talking very loudly with a customer in front of her about how the powers that be in Brunswick County don't want businesses to locate in the area. She said the clerk said they don't want anything new. Ms. Menyweather-Woods said she responded to the young clerk that she didn't think that was correct because the revenue is needed. She said the clerk repeated that the powers that be

don't want anyone locating a business here. Ms. Menyweather-Woods went on to say that she doesn't talk a lot but wanted everyone to be on notice that in order for the County to move forward the mindset must be on the future. She said she is 73 and what she wants for the area might be different than what someone in their thirties might envision. She said Brunswick County has to do something to keep people from moving away from the area and this really bothers her. She went on to say that up until now she had not said anything publicly but made the decision to comment at tonight's Board of Directors comments. She thanked everyone for their time.

XI. Closed Session

MOTION TO CONVENE CLOSED MEETING

September 10, 2019

Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that this Board convene in closed meeting to discuss the following:

As permitted by Virginia Code Section 2.2-3711(a)(1) Appointment or promotion of particular officers or employees; staffing

As permitted by Virginia Code Section 2.2-3711(a)(3), a matter involving the acquisition of real property for a public purpose;

As permitted by Virginia Code Section 2.2-3711(a)(5), A prospective business or industry

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Ray Thomas that the Board certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Motion seconded by Mr. Morris Taylor.

Roll Call Vote:

Voting Aye: Ms. Gloria Menyweather-Woods, Mr. Morris Taylor, Mr. Ray Thomas, Mr. William Brown, Mr. Will Ford, Ms. Arnika Green

Voting Nay: None

Absent During Vote: Mr. Bill Hudson

Absent During Meeting: Mr. Bill Hudson

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor, that the IDA purchase property in the Town of Lawrenceville and authorize the IDA Business Director Mr. Mike Dotti to negotiate the contract for the purchase.

Upon vote of those present, the motion was unanimously carried.

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that the IDA look into hiring a part-time staff employee whose duties will be defined and also add Project/Office Coordinator to Ms. Boucher's job description commensurate with salary increase.

Upon vote of those present, the motion was unanimously carried.

XII. Adjournment

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that the meeting be adjourned.

Upon vote of those present, the motion was unanimously carried.

The September 10, 2019 Board of Directors' Meeting of the Brunswick County Industrial Development Authority was adjourned at 7:30 p.m.

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting
116 West Hicks Street – IDA Office
Lawrenceville, Virginia 23868

Special Meeting

September 17, 2019
6:00 p.m.

The following Board Members were present:

Ms. Gloria Menyweather-Woods, Chair
Mr. Morris Taylor, Vice-Chair
Mr. Ray Thomas, Sec./Treas.
Mr. William Brown, Member
Ms. Arnika Green

Also present:

Mr. Mike Dotti, Business Liaison Director

I. Call to Order

The Chair, Ms. Gloria Menyweather-Woods, called the meeting to order at 6:00 p.m.

II. Approval of Agenda

Motion: Mr. Ray Thomas moved, seconded by Mr. William Brown to approve the agenda as presented.

Upon vote of those present, the motion was unanimously carried.

III. Closed Session

A. Discussion concerning a prospective business or industry

MOTION TO CONVENE CLOSED MEETING

September 17, 2019

Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that this Board convene in closed meeting to discuss the following:

As permitted by Virginia Code Section 2.2-3711(a)(5), a matter involving the

Discussion concerning a prospective business or industry