

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting
116 West Hicks Street – IDA Office
Lawrenceville, Virginia 23868
August 14, 2018

IDA Board Meeting Minutes

The following Board Members were present:

Mr. Michael Dotti, Chair
Mr. Morris Taylor, Vice-Chair
Mr. Ray Thomas, Secretary/Treasurer
Mr. William Brown, Member
Mr. Bill Hudson, Member
Ms. Gloria Wesson Menyweather-Woods, Member
Mr. Buck Brockwell, Ex-Officio Member
Mr. Ben Spence, Ex-Officio Member

The following were absent:

Dr. Charlette Woolridge, County Administrator
Ex-Officio Member
Ms. Diane Ashley, Ex-Officio Member
Mr. Henry Robinson, Member

Other officials/guests present:

Mr. Carthan Currin, Economic Development Director,
Brunswick County
Ms. Mabel Wynn, Assistant Mayor, Town of Alberta
Ms. Armenta Stamps, Member, Alberta Town Council
Ms. Tessie Bacon, Attorney

I. Call to Order

The Chair called the meeting to order at 6:00 p.m. He introduced Ms. Tessie Bacon, Attorney providing legal assistance on IDA issues to the Board members.

II. Invocation and Pledge of Allegiance

Board Member Ms. Gloria Menyweather-Woods asked everyone to join her in the Invocation and Pledge of Allegiance to the United States flag.

III. Approval of Agenda

The Chair requested that Item “VII. New Business: “A: Meherrin River Water Permit Renewal/Timmons be added to the Agenda.

Motion: Mr. Ray Thomas moved, seconded by Mr. Bill Hudson to approve the agenda with the addition as requested.

Upon vote of those present, the motion was unanimously carried.

IV. Citizens Comments

Ms. Renee Rice said Lamall's Bakery and Café officially closed today in Lawrenceville.

V. Approval of Minutes

Regularly Scheduled Meeting – July 10, 2018

The IDA Chair requested a Motion that monthly minutes beginning with April be changed to indicate that Board Member Henry Robinson has been absent from monthly IDA Board meetings and IDA functions.

Motion: Mr. Ray Thomas moved, seconded by Ms. Gloria Menyweather-Woods that the monthly minutes beginning with April be changed to indicate that Board Member Henry Robinson has been absent from monthly IDA Board meetings and IDA functions.
Upon vote of those present, the motion was unanimously carried.

Motion: Mr. Ray Thomas moved, seconded by Mr. Bill Hudson to approve the minutes of the July 10, 2018 Regularly scheduled meeting with the change requested.
Upon vote of those present, the motion was unanimously carried.

VI. Consent Agenda

A. June 2018 Financial Report

B. July 2018 Checkbook Register

Motion: Mr. Ray Thomas moved, seconded by Mr. William Brown to approve the June 2018 Financial Report and July 2018 Checkbook Register as submitted.
Upon vote of those present, the motion was unanimously carried.

VII. New Business/Chairman's Report

Advertising: The IDA Chair distributed to Board Members a copy of the full page ad the IDA will have in the 2018 Taste of Brunswick publication. He said a budget will be established next year for marketing and advertising in national and local publications.

I-85 Business Park: The Chair said J. E. Kerr Timber Company requested permission to use the path in the Park for hauling wood products off an adjacent timber tract they are logging. He asked for a Motion from the Board to grant them access to use the road on the condition and that they leave the path in as good or better condition. Board Member Mr. Ray Thomas also asked that the timber company contact Ms. Utility regarding fiber optic lines.

Motion: Mr. Ray Thomas moved, seconded by Ms. Gloria Menyweather-Woods that J. E. Kerr Timber Company be granted access to use the path in the I-85 Park and to leave the path in as good or better condition and also contact Ms. Utility regarding fiber optic lines.

Upon vote of those present, the motion was unanimously carried.

Finance: The Chair said Ms. Jeannell Jones was recently hired as Finance/Project Manager for the IDA but was out of the office for a few days with a family illness.

Lake Phoenix: The IDA Chair distributed brochures about nearby Lake Phoenix. He said it is a scuba park and campground in the Rawlings area. He went on to say that are planning a big ScubaJam event on Labor Day weekend and they expect divers from up and down the East coast to attend.

YMCA: A community meeting is scheduled for August 22, 2018 to discuss ways to bring a YMCA facility to Brunswick County. He encouraged everyone to attend.

Job Fair: The Chair said a Job Fair is scheduled for Friday, August 17, 2018 beginning at 10:00 a.m. at the old Bank of America building in Lawrenceville. He said a Christian based faith organization would be interviewing for customer service representatives to fill positions at a data center they are considering opening in Lawrenceville.

VIII. Old Business

Meherrin River Water Renewal Permit: The Chair said approval from several agencies is still needed before a final Meherrin River Water Renewal Permit can be issued.

Dr. Ackerman's Office: The Chair said repairs made to the roof at Dr. Ackerman's office by a company out of Raleigh was successful as the IDA did not receive a single phone call from his office regarding leak problems from the recent heavy rains the area has experienced.

KASS Update: The IDA Chair said renovations to the old Southern States building is on schedule and a ribbon cutting for KASS USA should be in early fall.

VEDP Website: Ex-Officio Mr. Buck Brockwell encouraged everyone to visit the newly designed VEDP website.

IX. Chairman's Report – previously covered under Item VII. New Business.

X. Committee Reports

A. Personnel – No Report

B. Finance – Board Member Ms. Gloria Menyweather-Woods agreed to serve on the Finance Committee.

C. Property – The IDA Chair said one of the light poles in the IDA parking lot was damaged over the weekend and the pole will need to be taken down and replaced. He said Ms. Boucher is talking with insurance representatives and the Lawrenceville Town Manager about replacing the streetlight pole and fixture.

D. Marketing – Previously discussed under Item VII. New Business.

XI. IDA Board of Directors' Comments – No Comments.

XII. Closed Session

MOTION TO CONVENE CLOSED MEETING

August 14, 2018

Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that this Board convene in closed meeting to discuss the following:

As permitted by Virginia Code Section 2.2-3711(a)(5), discussion concerning the expansion of an existing business or industry.

As permitted by Virginia Code Section 2.2-3711(a)(3), a matter involving the acquisition of real property for public use.

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Ray Thomas that the Board certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Motion seconded by Mr. Morris Taylor

Roll Call Vote:

Voting Aye: Mr. William Brown, Mr. Michael Dotti, Mr. Bill Hudson, Ms. Gloria Wesson Menyweather-Woods, Mr. Morris Taylor, Mr. Ray Thomas

Voting Nay: None

Absent During Vote: None

Absent During Meeting: None

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that the IDA pursue acquiring two properties as previously discussed.

Upon vote of those present, the motion was unanimously carried.

Motion: Mr. Ray Thomas moved, seconded by Ms. Gloria Menyweather-Woods that a letter be drafted and forwarded to the Brunswick County Board of Supervisors asking them to look at the lack of appearance of a IDA Board member and to rectify the situation so that the IDA is fully functional.

Upon vote of those present the motion was unanimously carried.

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that a letter be drafted and forwarded to the Brunswick County Board of Supervisors requesting that a monthly update from the IDA be placed on the Agenda of the monthly Board of Supervisors meetings.

Upon vote of those present the motion was unanimously carried.

XIII. Adjournment

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that the meeting be adjourned.

Upon vote of those present, the motion was unanimously carried.

The August 14, 2018 Board of Directors' Meeting of the Brunswick County Industrial Development Authority was adjourned at 7:45 p.m.