

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting
116 West Hicks Street – IDA Office
Lawrenceville, Virginia 23868
August 13, 2019
Meeting Time: 6:00 P.M.

IDA Board Meeting Minutes

The following Board Members were present:

Ms. Gloria Menyweather-Woods, Chair, Sturgeon District
Mr. Morris Taylor, Vice-Chair, Red Oak District
Mr. Ray Thomas, Secretary/Treasurer, At-Large
Mr. William Brown, Member, At-Large
Mr. Will Ford, Member, Meherrin District
Ms. Arnika Green, Powellton District
Dr. Charlette Woolridge, County Administrator,
Ex-Officio Member
Mr. Buck Brockwell, Ex-Officio Member

Also present:

Mr. Michael Dotti, Director of Business
Ms. Tessie Bacon, IDA Attorney

The following were absent:

Mr. Bill Hudson, Member, Totaro District
Mayor Curt Williams, Ex-Officio Member
Mr. Andrew Dugger, Ex-Officio Member

Other officials/guests present:

Honorable Barbara Jarrett-Harris, Chair, Brunswick County
Board of Supervisors
Mr. Carthan Currin, Economic Director, Brunswick County

I. Call to Order

The Chair called the meeting to order at 6:00 p.m.

II. Invocation and Pledge of Allegiance

The Chair asked everyone to join her in the Invocation and Pledge of Allegiance to the United States flag.

III. Approval of Agenda

Motion: Mr. Ray Thomas moved, seconded by Mr. William Brown, to approve the Agenda as presented.

Upon vote of those present, the motion was unanimously carried

IV. Citizens Comments

Ms. Sylvia Allen said that plans are underway for this year's Taste of Brunswick Festival that is scheduled for October 12, 2019 at the Lawrenceville Airport.

V. Approval of Minutes

Regularly Scheduled Meeting – July 9, 2019

Special Meeting – July 23, 2019

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor to approve the minutes of the July 9, 2019 *Regularly Scheduled meeting* and July 23, 2019 *Special Meeting* as presented.

Upon vote of those present, the motion was unanimously carried.

VI. Consent Agenda

June 2019 Financial Report

July 2019 Checkbook Register

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that the June 2019 Financial Report and July 2019 Checkbook Register be approved.

Upon vote of those present, the motion was unanimously carried.

VII. New Business

A. Martin Short Presentation

The Martin Short Presentation is rescheduled for the September 10, 2019 IDA Board meeting due to the possibility of severe weather in the area.

VIII. Old Business

A. Business Incentives

The Business Director Mr. Mike Dotti said the IDA and Brunswick County continue to work on business incentives to offer businesses considering locating to the area. He said the IDA and County hope to have the business incentives completed prior to the Open For Business conference scheduled for October 15, 2019 at the Brunswick County Conference Center.

B. Update on Grant Writer Search

Mr. Dotti said Ms. Victoria Newcombe has been hired as part-time grant writer for the Brunswick County IDA.

C. Approval of Paige Pollard Contract

Mr. Dotti said he is consulting with Ms. Paige Pollard of the Commonwealth Preservation Group regarding historic tax credits and a copy of her proposal is available for review.

D. Business Seminar

The Director of Business Mr. Mike Dotti said a "Open For Business" seminar is scheduled on Tuesday, October 15, 2019 beginning at 9:00 a.m. at the Brunswick County Conference Center located at 100 Athletic Field Road, Lawrenceville, Virginia. He said this seminar will allow attendees to turn their vision into action by placing them

in contact with key agencies that provide funding and oversight for economic development projects.

E. Coffee Shop Update

Mr. Dotti said a decision will be announced at tonight's Lawrenceville Town Council meeting on the request by Chuck Lessin to operate gaming machines and a coffee shop in the former White's Shoes & Athletics building at 121 West Hicks Street, Lawrenceville, Virginia.

F. Grant Review

The IDA Business Director said a grant application had been submitted to the Virginia Tobacco Commission for the former Sledge and Barkley building located at 307 N. Main Street, Lawrenceville, Virginia.

IX. Business Director's Report

The Business Director Mr. Mike Dotti presented the IDA's two-year Position Paper to revitalize the Town of Lawrenceville and surrounding communities. A copy of the Position Paper statement with a chart is attached.

X. Board of Directors' Comments - None

XI. Closed Session

MOTION TO CONVENE CLOSED MEETING

August 13, 2019

Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that this Board convene in closed meeting to discuss the following:

As permitted by Virginia Code Section 2.2-3711(a)(1) Other specific personnel matter: Open IDA staff position;

As permitted by Virginia Code Section 2.2-3711(a)(3), a matter involving the acquisition of real property for a public purpose;

As permitted by Virginia Code Section 2.2-3711(a)(7), a briefing by staff members or consultants pertaining to probable litigation.

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Ray Thomas that the Board certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Motion seconded by Mr. Morris Taylor.

Roll Call Vote:

Voting Aye: Ms. Gloria Menyweather-Woods, Mr. Morris Taylor, Mr. Ray Thomas, Mr. William Brown, Mr. Will Ford, Ms. Arnika Green

Voting Nay: None

Absent During Vote: Mr. Bill Hudson

Absent During Meeting: Mr. Bill Hudson

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor, to approve contingent on IDA Board approval the acquisition of real property in the amount of \$73,500.

Upon vote of those present, the motion was unanimously carried.

Motion: Mr. Ray Thomas made a Motion to approve the IDA's portion of the study for the St. Paul's College campus property. The Motion did not receive a second and dies.

XII. Adjournment

Motion: Mr. Ray Thomas moved, seconded by Mr. Morris Taylor that the meeting be adjourned.

Upon vote of those present, the motion was unanimously carried.

The August 13, 2019 Board of Directors' Meeting of the Brunswick County Industrial Development Authority was adjourned at 7:10 p.m.