

Secretary's initials of approval AK
Preparer's initials AB

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
Board of Directors Meeting
100 Athletic Field Road
Brunswick County Conference Center
July 9, 2024 at 6:00 P.M.

IDA Board Meeting Minutes

The following Board Members were present:

Mr. Morris Taylor, Vice-Chair, Red Oak District
Mrs. Jean Moody, Meherrin District
Mr. Quintin Kelly, Powellton District
Ms. Gloria Menyweather-Woods, Chair, Sturgeon District
Dr. Ronald Thornhill, Totaro District
Mr. Ervin Moore, At-Large

Also Present:

Ms. Tessie Bacon, IDA Attorney
Mrs. Glenda Gilliam, Red Oak District, Brunswick County Board of Supervisors
Mr. Buck Brockwell, Town Council, Town of Lawrenceville
Ms. Anne Williams, Town Council, Town of Lawrenceville
Ms. Sylvia Allen, Brunswick Gazette, Reporter

The following were absent:

Dr. Arthur Jarrett Jr., At-Large
Dr. Barbara Jarrett-Harris, Board Liaison, Brunswick County Board of Supervisors
Ms. Leslie Weddington, County Administrator, Brunswick County
Ms. Alfreda Jarrett-Reynolds, Economic Director, Brunswick County
Ms. Lawanda Tatum, Mayor of Lawrenceville
Mayor Don Dugger, Town of Brodnax Mayor
Ms. Robert Hayes, Mayor of Alberta

I. Call to Order

The Chair called the meeting to order at 6:00 p.m.

II. Invocation and Pledge of Allegiance

Mrs. Gloria W. Menyweather-Woods gave the Invocation.

III. New Board Member Introduction

The Chair introduced and welcomed Mr. Ervin Moore, Jr to the Board of Directors. He will serve as an At-Large Board Member.

IV. Election of Officers

The current Chair asked the Board how do they desire to vote for officers, Mr. Ervin Moore, Jr. motioned by voice, Dr. Ronald Thornhill seconded by voice.

Upon vote of those present motion was unanimously carried.

i. Chairman

Dr. Ronald Thornhill nominated Mr. Morris Taylor for Chairman; Mr. Quintin Kelly nominated himself for Chairman.

Voting for Mr. Morris Taylor: Mrs. Jean Moody, Meherrin District | Ms. Gloria Menyweather-Woods, Sturgeon District | Mr. Morris Taylor, Red Oak District | Dr. Ronald Thornhill, Totaro District

Voting for Mr. Quintin Kelly: Mr. Ervin Moore, Jr. At-Large | Mr. Quintin Kelly, Powellton, District Secretary / Treasurer

Majority voted Mr. Morris Taylor as Chairman.

ii. Vice-Chairperson

Dr. Ronald Thornhill nominated Mrs. Jean Moody for Vice-Chair.

Voice Roll Call Voting Aye: Mr. Morris Taylor, Chair, Red Oak District | Dr. Ronald Thornhill, Totaro District | Mr. Quintin Kelly, Powellton, District | Mr. Ervin Moore, Jr. | Ms. Gloria Menyweather-Woods, Sturgeon District | Mrs. Jean Moody, Meherrin District

Voting Nay: *(None)*

Majority voted Mrs. Jean Moody for Vice-Chair.

iii. Secretary / Treasurer

Dr. Ronald Thornhill nominated Mr. Quintin Kelly for Secretary/Treasurer.

Voice Roll Call Voting Aye: Mrs. Jean Moody, Meherrin District | Mr. Quintin Kelly, Powellton, District | Mr. Ervin Moore, Jr. | Mr. Morris Taylor, Chair, Red Oak District | Dr. Ronald Thornhill, Totaro District | Ms. Gloria Menyweather-Woods, Sturgeon District

Voting Nay: *(None)*

Majority voted Mr. Quintin Kelly for Secretary/Treasurer.

V. Approval of Agenda

Motion: Mr. Ronald Thornhill motioned, seconded by Mr. Morris Taylor, to approve the board meeting Agenda.

Upon vote of those present motion was unanimously carried.

VI. Approval Of Minutes

Motion: Mr. Ronald Thornhill motioned, seconded by Mrs. Jean Moody to approve the Regular Scheduled Board Meeting June 11, 2024 & June Board Meeting Motions.

Upon vote of those present motion was unanimously carried.

VII. Consent Agenda

Mr. Kelly suggested adding an (Executive Summary) as part of the monthly financial report. It summarizes a longer report or proposal or a group of related reports in such a way that readers can rapidly become acquainted with a large body of material without having to read it all.

Motion: Dr. Ronald Thornhill motioned, seconded by Mr. Morris Taylor to approve the May 2024 Financial Statement.

Upon vote of those present motion was unanimously carried.

VIII. Project Associate Directors Report

Greenhouse Project -Continue to work with our client and Dewberry Engineering to get a firm timeframe when work will begin.

Sledge & Barkley -Fencing was replaced on Thursday, June 27th by Hurricane Fence Company. The replacement cost was \$2,692.00 and is owned by the IDA, not leased.

Brunswick County Packing Project -No new developments to date. We continue to work towards getting bids for the project.

IX. Citizens Comments

(Citizens are allotted three (3) minutes to speak)

Mr. Buck Brockwell spoke to the board about job shadowing and skills competitions in schools, as well as discussing job shadowing opportunities in the school system, highlighting the importance of sponsorship and volunteer rates. Mr. Brockwell explains the formula for using volunteer hours and discusses the value of job shadowing in today's volunteer rate of \$100 per hour and suggests school competitions with sponsor support for skilled trades.

X. New Business

i. FY2024-25 Budget

Motion: Mrs. Gloria Menyweather-Woods motioned, seconded by Mrs. Jean Moody, approved the FY2024-25 Budget.

Upon vote of those present motion was unanimously carried.

ii. Ruritan Club

Motion: Mrs. Jean Moody motioned, seconded by Mrs. Gloria Menyweather-Woods, approved the ½ Page Ad in the Program Book.

Upon vote of those present motion was unanimously carried.

iii. Water Jam Conference

The conference is a 4-day event put on by Virginia Water Environment Association and the Virginia Section of the American Waterworks Association. This national convention provides numerous technical growth opportunities covering industry trends.

A sample of sessions/opportunities to learn: Project-specific contracts to gain insight about capital improvement design and construction projects. Conference attendees will learn more about DEQ's permitting requirements in depth, small communities' successes and strategies, emerging contaminants (PFAS and PPCP = manmade forever chemicals) and

how to avoid grant funding pitfalls. The fee for the event is \$550.00 for registration and the hotel rate is 120.00/night.

Motion: Mrs. Gloria Menyweather-Woods motioned, seconded by Dr. Ronald Thornhill, approved the Project Associate Director to attend the Water Jam Conference in September.

Upon vote of those present motion was unanimously carried.

XI. IDA Board Comments

The Board received a card from Mr. Ray Thomas, it read:

*Thanks, People like you, who show they care are very special and very rare!
To the Chair, Board Members, Cherie & April-
Thank you for the gifts & kind words upon my "retirement". I am humbled by the confidence the Board of Supervisors showed in me and appreciate the opportunity to serve the Citizens of Brunswick. It has been my pleasure to serve with great Board Members and under the leadership of our chair, Gloria Wesson Menyweather-Woods.
The IDA office & County as a whole are in capable & competent hands.*

Ray Thomas

Mr. Kelly stated he will do all he can to support Brunswick County and we as Board Members have a unique opportunity to move Brunswick County forward.

Dr. Thornhill thanked Madam Chair Gloria Menyweather-Woods and that she has served well. He mentioned since coming on the IDA Board mid-season, he had a chance to see the inner workings of the IDA. Dr. Thornhill mentioned he appreciates how the chair has served and it's not easy being a leader because you are challenged on both sides. However, having to move forward and somebody's got to take the helm and move forward.

Dr. Thornhill congratulated Mr. Morris Taylor and stated the Board will support him in picking up the torch and continue to lead.

Dr. Thornhill thanked Mr. Kelly for his due diligence since he's been on the board and appreciates what he has done, what he brings to the board and with his expertise that is going to help the IDA to move forward.

Dr. Thornhill also thanked Mr. Moore for joining the IDA Board as the IDA moves forward. Mr. Moore is new on the Board but not new to the Board, Mr. Moore will bring a level of his expertise to the Board. Finally, Dr. Thornhill thanked Mrs. Moody for all that she does and being the glue that keeps us together.

Mrs. Menyweather- Woods, thanked the Board, their fellowship and stated it has been a privilege and honor to serve as chair on the board and she is available to assist anytime or on anything.

Mrs. Moody thanked the Board for trusting her to be the Vice Chair. She hopes she can bring a lot of experience in Agriculture and Marketing to the table to help build the IDA and Brunswick County. She represents her District and County as a whole and there's a lot of improvements that can be made. She hopes to be a part of the improvements and work with everybody as a team and build the bond to make the County grow.

Mr. Moore thanked the Board for having him on the Board. Mr. Moore stated he is not new to area he was born and raised here, he had the opportunity to leave the County several times for more money, but my family and the County meant more to him than moving.

Mr. Taylor once again thanked everyone, and stated Mrs. Menyweather-Woods has been an excellent chair for the past couple of years and he appreciates all that she does. Mr. Taylor mentioned, there's no "I" in TEAM it's been said several times. We all are one body and hopefully you all will work with me as I've worked with you to move to Brunswick County forward. That's what it's all about. Lastly, Mr. Taylor recognized his Board of Supervisors representative Mrs. Glenda Gilliam of Red Oak District, who was in the audience, and he appreciates all her support. She's been steadfast in her representation of the Red Oak District, and he looks forward to working with her in the future.

XII. Closed Session

MOTION TO CONVENE CLOSED MEETING

July 9, 2024

Mr. Quintin Kelly motioned, seconded by Mrs. Jean Moody that The Industrial Development Authority of Brunswick County Virginia Board Members convene in closed meeting to discuss the following:

- i. As permitted by Virginia Code Section 2.2-3711(a) (1),
- ii. As permitted by Virginia Code Section 2.2-3711(a) (3), Disposition of publicly held real property
- iii. As permitted by Virginia Code Section 2.2-311(a) (4),
- iv. As permitted by Virginia Code Section 2.2-311 (a) (5),
- v. As permitted by Virginia Code Section 2.2-3711(a) (7), consultation with legal counsel, a briefing by staff members or consultants pertaining to probable litigation
- vi. As permitted by Virginia Code Section 2.2-3711 (a) (8), consultation with employed legal counsel.

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Quintin Kelly that the Board certify that to the best of each Board member's knowledge:

- i. Only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- ii. Only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Roll Call Vote: Mr. Morris Taylor, Chair, Red Oak District | Mrs. Jean Moody, Vice-Chair, Meherrin District | Mr. Quintin Kelly, Powellton, District Secretary / Treasurer | Ms. Gloria Menyweather-Woods, Sturgeon District | Dr. Ronald Thornhill, Totaro District | Mr. Ervin Moore, Jr., At-Large |

Voting Aye: Mr. Morris Taylor, Chair, Red Oak District | Mrs. Jean Moody, Vice-Chair, Meherrin District | Mr. Quintin Kelly, Powellton, District Secretary / Treasurer | Ms. Gloria Menyweather-Woods, Sturgeon District | Dr. Ronald Thornhill, Totaro District | Mr. Ervin Moore, Jr., At-Large |

Voting Nay:

Absent During Vote: | Dr. Arthur Jarrett Jr., At-Large|

Absent During Meeting: | Dr. Arthur Jarrett Jr., At-Large|

XIII. Adjournment

Motion: Dr. Ronald Thornhill motioned, seconded by Mr. Quintin Kelly, that the meeting be adjourned.

Upon vote of those present the motion was unanimously carried.

The July 9, 2024, Board of Directors meeting of the Industrial Development Authority of Brunswick County was adjourned at 7:55 p.m.