

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Board of Directors Meeting
100 Athletic Field Road – Brunswick County Conference Center
March 8, 2022
6:00 P.M.

IDA Board Meeting Minutes

The following Board Members were present:

Ms. Gloria Menyweather-Woods, Chair, Sturgeon District
Mr. Morris Taylor, Member, Vice-Chair, Red Oak District
Mr. Ray Thomas, Member, Secretary/Treasurer, At-Large
Mr. George Smith, Member, Totaro District
Dr. Arthur Jarrett Jr., Member, At-Large
Mr. Will Ford, Member Meherrin District

Also present:

Mr. Michael Dotti, Executive Director
Ms. Tessie Bacon, IDA Attorney
Ms. Alfreda Jarrett Reynolds, Economic Director, Brunswick County
Ms. Anne Williams, Ex-Officio Member, Town of Lawrenceville
Dr. Alfonzo R. Seward, Business Liaison, Brunswick County

The following were absent:

Vacant, Powellton District
Ms. Leslie Weddington, Brunswick County Administrator
Mayor Don Dugger, Ex-Officio Member, Town of Brodnax
Ms. Rebecca Spengler, Acting Mayor of Alberta

I. Call to Order

The Chair called the meeting to order at 6:00 p.m.

II. Invocation and Pledge of Allegiance

The Chair asked the Vice Chair of the IDA Board (Morris Taylor) to give the Invocation and the Pledge of Allegiance.

III. Approval of Agenda

Motion: Ray Thomas moved, seconded by George Smith to approve the Agenda with the following addition, add item E to New Business giving the Administrative Service Coordinator (LaVern Dillard) access to accounting.

Upon vote of those present the motion was unanimously carried.

IV. Directors Report

The Executive Director opened his report with a PowerPoint Presentation and informed the Board a copy was placed in their Board Packet. He shared all activities in which the IDA participated in leading up to the Board Meeting. These included the Rise and Shine event, which included breakfast to help businesses get started, three Resurgence Grant Meetings,

and a presentation he gave to the Virginia Farm Bureau Women's Leadership Program about the Ag project getting it introduced to the community, the meetings he had with five prospects; and presented the year-end review to the Lawrenceville Rotary, Chamber of Commerce and the Brunswick County Board of Supervisors. The Executive Director mentioned that one big thing happening is researching requirements and sites for manufacturing and distribution companies to bring businesses to Brunswick County and research additional options for farmers as the Ag project is rolled out. The Executive Director informed the board of the Food Hub he toured in Warrington, North Carolina and discussed the industrial site reassessments, informing them that the Tier 4 and Tier 5 Parks are ready to go and Tier 3 some of the things require reassessment to make sure we're current. He discussed in detail about Site Characterization on the 5 Levels of Tier assessments and how each Tier is broken down and that the IDA wants to be in Tier 4 or 5.

The Executive Director informed the Board and Citizens of the upcoming events to include the Virginia Economic Development Conference (VEDP), which will be the first meeting since COVID. There is a Virginia Agriculture meeting upcoming in April which he will attend and also the Brownfield Site assessment is scheduled for April. The Industrial Development Authority, Brunswick County and Town of Lawrenceville are in partnership with a couple of grants already received. In October the initial planning will begin for the Agriculture Timber Conference.

The Executive Director shared with the Board and Citizens an update on the remediation clean-up of the Dance Studio former cleaners building and how the Brownfield Grant played a significant role. He spoke on the broken pipe in which Mr. Mickey Clary and crew provided the clean-up. He shared information about the Brunswick County Industrial Park where the Frito Lay project opening and the driveway has been put in, which leaves two clear lots available. He also shared that the building will be turned over to Frito Lay in about 60 days. The Executive Director shared pictures of the Sledge & Barkley building in which a storm damaged the roof, which has since been removed along with the deck.

- V. Citizens Comments**
(Citizens are allotted three (3) minutes to speak)
No citizens comment

- VI. Approval of Minutes**
Regularly Scheduled Meeting – February 8, 2022

Motion: Mr. George Smith moved, seconded by Dr. Arthur Jarrett to approve the February 8, 2022 regularly scheduled Board meeting.

Upon vote of those present the motion was unanimously carried.

- VII. Consent Agenda**
- Cash Register January 2022
 - Checkbook Register December 2021
 - February Deposits

Motion: Mr. Ray Thomas moved, seconded by Mr. Will Ford to approve the Consent Agenda's January 2022 Cash Register, December 2021 Checkbook Register and February Deposits

Upon vote of those present the motion was unanimously carried.

VIII. New Business

A. Fiscal Year 2022-2023 Budget

The Executive Director informed the Board that during the Finance Committee meetings the first draft of Fiscal Year 2022-2023 Budget was created for their review. He let the Board know that the Finance Committee will be meeting again and to reach out to him with any questions or concerns.

B. Bush-Hogging/Grass Maintenance – Brunswick Industrial Park - RFP

The Executive Director informed the Board the Request for Proposal with our current contractor is ending and a new RFP for bush-hogging, grass cutting and overall maintenance of the Industrial Parks and requires the Boards approval. Mr. Ray Thomas proposed the question of mulching and snow removal the Executive Director informed everyone that it will include all aspects as well as heavy equipment operations and even though we haven't had any major inclement weather, there is a gentlemen lined up for snow removal.

Motion: Mr. Ray Thomas moved, seconded by Dr. Arthur Jarrett to approve the RFP for the Bush-hogging/Grass Maintenance at the Industrial Parks.

Upon vote of those present the motion was unanimously carried.

C. Stonewall Park

The Executive Director informed the Board that Brunswick County Economic Development is working on a grant to get a Tier 4 Certification for the Stonewall Property and the reason for explaining how the Tiers worked. He informed the Board and Citizens that the IDA is supporting the project.

D. Sledge & Barkley Tour

The Executive Director suggested to the Board and secure that it can be safe to have the April Board Meeting at Sledge & Barkley in the downstairs area and want show what has been done and what they are doing along with other aspects of the project. The tour will have the engineers there and others who are part of the remediation process as well as the project as a whole to include Paige Pollard, Southside Planning District etc. Dr. Arthur Jarrett proposed the question is it safe and the Executive Director along with Mr. Ray Thomas ensured the safety of the building and informed them that hard hats will be provided. If it becomes an unsafe issue the meeting will be conducted here in the Conference Center.

E. Administrative Service Coordinator Accounting Access

The Executive Director informed the Board that the Administrative Service Coordinator (LaVern Dillard) is assisting the Finance Manager with some of the accounting and will need access to the IDA bank accounts. We need approval from the Board to grant LaVern Dillard access to the Bank Accounts.

Motion: Mr. Ray Thomas moved, seconded by George Smith to grant Bank Account Access to Administrative Service Coordinator (LaVern Dillard).

Upon vote of those present the motion was unanimously carried.

IX. Old Business

A. Hurt v LPC/BCIDA

The Executive Director informed the Board of results from the court hearing on the Hurt v. LPC/BCIDA that resulted in the case being thrown out of court and Dr. Ackerman was also found not liable.

B. Committee Reports

No report from either committee

- (a) Personnel (no report)
- (b) Finance (no report)
- (c) Property/Project (no report)
- (d) Land Park Management (no report)
- (e) Prospect Review (no report)
- (f) Education Review (no report)

X. IDA Board of Directors Comments

The Chair announced that the meals for tonight came from Dot's Country Store and received a thank you card from the family of the late Joe Harris. The Secretary-Treasurer/Clerk (Mr. Ray Thomas) stated to the Board and Citizens the appreciation he has for more of the public showing up to our meetings. He also elaborated on how Social Media can be a good thing and a bad thing meaning it can be misused by people hiding behind a keyboard, throwing out accusations that are not provable. He invites everyone to come to our meetings or come by his office and the IDA's Office which is always open and Dr. Alfonzo Seward is always available to everyone as well as Ms. Anne Williams who is always glad to talk with you. Mr. Thomas encourages everyone that if they have concerns or questions even though some maybe difficult and make one feel difficult it's better to ask and get involved and go about it the right way instead of stating false information and have respect for one another. The Chair appreciated Mr. Ray Thomas's comments and also wonders about the information posted on social media accounts and how unfortunate it is that those people don't research to get the real information. Mr. Ray Thomas quoted "There are Facts and there are Facebook Facts".

XI. Closed Session

MOTION TO CONVENE CLOSED MEETING

March 8, 2022

Mr. Ray Thomas moved, seconded by Mr. Will Ford that the Board convene inclosed meeting to discuss the following:

As permitted by Virginia Code Section 2.2-3711(a) (1) a personnel matter involving other specific personnel matter (staffing).

As permitted by Virginia Code Section 2.2-3711(a) (3) a matter involving the disposition of publicly held real property.

As permitted by Virginia Code Section 2.2-3711(a) (5) a matter concerning a prospective business or industry.

CERTIFICATION AFTER CLOSED SESSION

Motion by Mr. Will Ford and seconded by Mr. George Smith that the Board certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed session to which this certification applies, and
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Roll Call Vote:

Voting Aye: Ms. Gloria Menyweather-Woods, Mr. Morris Taylor, Mr. Ray Thomas, Mr. George Smith, and Dr. Arthur Jarrett, Jr., Mr. Will Ford

Voting Nay: None

Absent During Vote: Powellton District

Absent During Meeting: Powellton District

Motion: Dr. Arthur Jarrett moved that the IDA extend a letter of intent on projects discussed in Closed Session subject to final Board approval, seconded by Mr. Morris Taylor.

Upon vote of those present, the motion was unanimously carried.

XII. Adjournment

Motion: Mr. Morris Taylor moved, seconded by Mr. George Smith that the meeting be adjourned.

Upon vote of those present the motion was unanimously carried.

The March 8, 2022, Board of Directors meeting of the Brunswick County Industrial Development Authority was adjourned at 7:09 p.m.