

*Secretary's initials of approval* QOK

*Preparer's initials* QAB

## BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

### Board of Directors Meeting

100 Athletic Field Road  
Brunswick County Conference Center  
April 14, 2026, at 6:00 P.M.

### IDA Board Meeting Minutes

#### The following Board Members were present:

Mrs. Jean Moody, Vice-Chair, Meherrin District  
Mr. Quintin Kelly, Secretary / Treasurer, Powellton District  
Mr. Floyd Moore, Sturgeon District  
Dr. Arthur Jarrett Jr., At-Large  
Mr. Ervin Moore, At-Large

#### Also Present:

Mr. Jeffery Reed, IDA Executive Director  
Ms. April Beaty, IDA Office Manager  
Mr. Robert Hayes, Mayor of Alberta  
Mrs. Dixie Daniels, Tourism, Marketing & Social Media Manager  
Ms. Ann Williams, Town Council, Town of Lawrenceville

#### The following were absent:

Dr. Morris Taylor, Chairman, Red Oak District  
Dr. Ronald Thornhill, Totaro District  
Mrs. Tessie Bacon, IDA Attorney  
Dr. Barbara Jarrett-Harris, Board Liaison, Brunswick County Board of Supervisors

#### I. **Call to Order**

The Vice-Chair called the meeting to order at 6:00 p.m.

#### II. **Invocation and Pledge of Allegiance**

The Mr. Floyd Moore gave the Invocation and Pledge of Allegiance

#### III. **Approval of Agenda**

**Motion:** Dr. Arthur Jarrett Jr. motioned, seconded by Mr. Floyd Moore, to approve the board meeting agenda.

**Upon vote of those present motion was unanimously carried.**

**IV. Approval Of Minutes**

**Motion:** Mr. Ervin Moore motioned, seconded by Mr. Quintin Kelly, to approve March 10, 2026, Regular Schedule Board Meeting Minutes.

**Upon vote of those present motion was unanimously carried.**

**V. Consent Agenda**

**Motion:** Dr. Arthur Jarrett Jr. motioned, seconded by Mr. Quintin Kelly to approve the March 2026 Financial Statement

**Upon vote of those present motion was unanimously carried.**

**VI. Executive Director's Report**

Mr. Jeffrey Reed, IDA Executive Director, provided an update on various projects, including the Brunswick County Packaging Plant, Greenhouse Project, and Sledge & Barkley. Progress continues on the BCPP Project with face-to-face meeting scheduled with New Markets Tax Credit providers to secure funding. Mr. Reed mentions re-engaging with the developer of the Greenhouse Project. Mr. Reed discusses attending Select USA in Washington, D.C.; he will be setting up appointments with various companies and speaking about the importance of targeting latter-stage companies for investment.

Mr. Reed discusses the IDA website ([www.bcida.org](http://www.bcida.org)) updates and its user-friendly new design. He mentioned the need for better photography and the simplicity of the website. Mr. Reed also talks about the importance of workforce development and aligning training with economic development needs. He suggests exploring joint regional workforce development initiatives with neighboring counties.

**VII. Citizens Comments**

**(Citizens are allotted three (3) minutes to speak)**

Mr. Robert Hayes, Mayor of the Town of Alberta, mentioned the importance of internship programs for workforce development and the need for dual enrollment and participation in the Governor's School. Mr. Jeff Reed discusses the potential for internship programs with local companies and schools. He also suggests working closely with Longwood Small Business Development Center to foster business ideas.

**VIII. New Business**

**i. FY24 Audit**

Mr. Jeff Reed, IDA Executive Director, mentions receiving a drafted copy of the audit. Board Members requested setting up a meeting with the auditor to address questions and concerns.

**IX. Old Business**

**i. Approval of Sale on 127 & 129 W. Hicks Street**

Mr. Jeff Reed, IDA Executive Director, asks that the board approve the sale of 127 & 129 W. Hicks Street for \$55,000.

**Motion:** Mr. Ervin Moore, motioned, seconded by Mr. Floyd Moore, to approve the sale of 127 & 129 W. Hicks Street for the negotiated amount.

**Upon vote of those present motion was unanimously carried.**

**X. IDA Board of Director's Comments**

None

**XI. Closed Session**

**MOTION TO CONVENE CLOSED MEETING**

**April 14, 2026**

Mr. Quintin Kelly motioned, seconded by Dr. Arthur Jarrett Jr., that The Industrial Development Authority of Brunswick County Virginia board members convene in closed session meeting to discuss the following:

- i. As permitted by Virginia Code Section 2.2-3711 (a) (7) consultation with legal counsel to discuss probable litigation
- ii. As permitted by Virginia Code Section 2.2-3711 (a) (8) a matter involving consultation with Legal Counsel

**CERTIFICATION AFTER CLOSED SESSION**

Motion by Mr. Quintin Kelly that the Board certifies that to the best of each Board members knowledge:

- i. Only public business matters lawfully exempted from the open session requirement by Virginia Law were discussed in closed session to which this certification applies, and
- ii. Only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered by the Board.

**Roll Call Vote:** Mrs. Jean Moody | Mr. Quintin Kelly | Mr. Floyd Moore | Dr. Arthur Jarrett Jr. | Mr. Ervin Moore

**Voting Aye:** Mrs. Jean Moody | Mr. Quintin Kelly | Mr. Floyd Moore | Dr. Arthur Jarrett Jr. | Mr. Ervin Moore

**Voting Nay:**

**Absent During Vote:** Dr. Morris Taylor | Dr. Ronald Thornhill

**Absent During Meeting:** Dr. Morris Taylor | Dr. Ronald Thornhill

Motion: Mr. Quintin Kelly motioned, seconded by Mr. Ervin Moore to appeal VACorp insurance claim denial for 304 New Hicks Street.

## **XII. Adjournment**

**Motion:** Dr. Arthur Jarrett Jr. motioned, seconded by Mr. Quintin Kelly, that the April 14, 2026, meeting be adjourned.

**Upon vote of those present, the motion was unanimously carried.**

On April 14, 2026, the Board of Directors meeting of the Industrial Development Authority of Brunswick County was adjourned at 7:00 p.m.