

Secretary's initials of approval QOK

Preparer's initials AAB

BRUNSWICK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
Board of Directors Meeting
100 Athletic Field Road
Brunswick County Conference Center
April 8, 2025, at 6:00 P.M.

IDA Board Meeting Minutes

The following Board Members were present:

Dr. Morris Taylor, Chairman, Red Oak District
Mrs. Jean Moody, Vice-Chair, Meherrin District
Mr. Quintin Kelly, Secretary / Treasurer, Powellton District
Dr. Ronald Thornhill, Totaro District
Mr. Floyd Moore Jr., Sturgeon District
Dr. Arthur Jarrett Jr., At-Large
Mr. Ervin Moore Jr., At-Large

Also Present:

Ms. Tessie Bacon, IDA Attorney
Ms. April Beaty, Office Manager
Dr. Barbara Jarrett-Harris, Board Liaison, Brunswick County Board of Supervisors
Mrs. Glenda Gilliam, Red Oak District, Brunswick County Board of Supervisors
Ms. Leslie Weddington, County Administrator, Brunswick County
Mrs. Dixie Daniels, Tourism, Marketing and Social Media Manager
Ms. Ann Williams, Town Council, Town of Lawrenceville

The following were absent:

Ms. Alfreda Jarrett-Reynolds, Economic Director, Brunswick County
Ms. Lawanda Tatum, Mayor of Lawrenceville
Mayor Don Dugger, Town of Brodnax Mayor
Ms. Robert Hayes, Mayor of Alberta

I. Call to Order

The Chair called the meeting to order at 6:00 p.m.

II. Invocation and Pledge of Allegiance

Mr. Floyd Moore gave the Invocation and Pledge of Allegiance.

III. Approval of Agenda

Motion: Dr. Ronald Thornhill motioned, seconded by Mrs. Jean Moody to approve the board meeting agenda.

Upon vote of those present motion was unanimously carried.

IV. Approval of Minutes

Motion: Mrs. Jean Moody motioned, seconded by Mr. Floyd Moore, to approve the March 11, 2025, Regular Schedule Board Meeting Minutes and March 27, 2025, Special Board Meeting Minutes.

Upon vote of those present motion was unanimously carried.

V. Consent Agenda

Motion: Mrs. Jean Moody motioned, seconded by Dr. Arthur Jarrett, Jr., to approve the March 2025 Financial Statement.

Upon vote of those present motion was unanimously carried.

VI. Citizens Comments

*(Citizens are **allotted** three (3) minutes to speak)*

None

VII. New Business

i. FY2023-24 Audit

Dr. Morris Taylor mentioned an audit was conducted last year with no findings and the auditor praised Ms. April Beaty for her excellent record keeping.

ii. North Waterworks

Dr. Morris Taylor mentioned the IDA received a Consent Order from the Virginia Department of Health (VDH) to resolve certain violations of the Public Water Supplies Law and applicable regulations at the Brunswick County IDA North Waterworks. The Consent Order was signed March 31, 2025, by Ms. April Beaty to comply with the conditions of the Consent Order. As explained in the order the Local Running Annual Average (LRAA) and The Sum of Concentrations of the Total Trihalomethanes (TTHM) and LRAA for The Sum of the Concentrations of the Local Haloacetic Acids Parts Per Billion (HAA5) in water levels have exceeded the required minimum amounts and therefore the Consent Order was sent from VDH. In junction with the form signage, the board would need to ratify Ms. Beaty signature. The waterworks returned to compliance following Office of Drinking Water (ODW) receipt of the results of the first quarter disinfection by produce samples.

Motion: Mr. Quintin Kelly, motioned, seconded by Dr. Arthur Jarrett, to ratify Ms. April Beaty signing the consent order contract with the Virginia Department of Health dated March 31, 2025.

Upon vote of those present motion was unanimously carried.

VIII. Old Business

i. New Executive Director

Dr. Morris Taylor announced the appointment of Mr. Jeffrey Reed as the new Executive Director of the Brunswick County Industrial Development Authority.

IX. IDA Board Comments

Mr. Floyd Moore thanked the Board members for their collaboration in selecting the Executive Director, the Board made the right decision.

Mr. Quintin Kelly stated Mr. Reed has the background to be a great asset to the IDA and assist the board in moving forward and will bring a lot of value to help the County move forward.

X. Closed Session

MOTION TO CONVENE CLOSED MEETING

April 8, 2025

Mr. Quintin Kelly motioned, seconded by Dr. Arthur Jarrett, Jr., that the Industrial Development Authority of Brunswick County Virginia Board Members convene in closed meeting to discuss the following:

- i. As permitted by Virginia Code Section 2.2-3711(a) (1), a personnel matter involving consideration or interviews of candidates for employment part-time employment and offer letter for the Executive Director.
- ii. As permitted by Virginia Code Section 2.2-3711 (a) (3), a matter involving the disposition of publicly held real property, Lease Purchase Agreement with Story Café, LLC and the Sale of 304 New Hicks Street.
- iii. As permitted by Virginia Code Section 2.2-3711(a) (8), a matter regarding legal advice regarding the agreement with the County, regarding employment assistance, sale of 304 New Hicks Street and Lease Purchase Agreement with Story Café, LLC.

CERTIFICATION AFTER CLOSED SESSION

Motion by Quintin Kelly that the Board certifies that to the best of each Board member's knowledge:

- i. Only public business matters lawfully exempted from the open session requirement by Virginia law were discussed in closed sessions to which this certification applies, and
- ii. Only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered by the Board.

Roll Call Vote: Mr. Morris Taylor, Chair, Red Oak District | Mrs. Jean Moody, Vice-Chair, Meherrin District | Mr. Quintin Kelly, Powellton, District Secretary / Treasurer | Dr. Arthur Jarrett Jr., At-Large | Mr. Ervin Moore, Jr., At-Large | Dr. Ronald Thornhill, Totaro District | Mr. Floyd Moore Jr. Sturgeon District

Voting Aye: Mr. Morris Taylor, Chair, Red Oak District | Mrs. Jean Moody, Vice-Chair, Meherrin District | Mr. Quintin Kelly, Powellton, District Secretary / Treasurer | Dr. Arthur Jarrett Jr., At-Large | Mr. Ervin Moore, Jr., At-Large | Dr. Ronald Thornhill, Totaro District | Mr. Floyd Moore Jr. Sturgeon District

Voting Nay:

Absent During Vote:

Absent During Meeting:

Motion: Mr. Quintin Kelly motioned, seconded by Dr. Jean Moody, to present an employment offer to Mr. Jeffrey Reed for the position of Executive Director and to be signed by the Chairman and Secretary/Treasurer.

Upon vote of those present motion was unanimously carried.

Motion: Mr. Quintin Kelly motioned, seconded by Mr. Floyd Moore, to authorize the Chairman and Secretary/Treasurer to sign the contract of sale for 304 New Hicks Street and any other documents related to that sale.

Upon vote of those present motion was unanimously carried.

XI. Adjournment

Motion: Mr. Quintin Kelly motioned, seconded by Dr. Arthur Jarrett, Jr., that the meeting be adjourned.

Upon vote of those present motion was unanimously carried.

The April 8, 2025, Board of Directors meeting of the Industrial Development Authority of Brunswick County was adjourned at 6:58 p.m.